

MATHWEST  
Board of Directors Meeting  
December 2, 2004  
Minutes

The meeting was held on December 2, 2004 at 4:05 PM at Friendly's in West Springfield. In attendance was: Cecilia Goncalves, Kerri Hallihan, Lyn Heady, Marnie Henneman, Louise Lataille, Tricia Lynn, Nancy Strouse, Scott Trahan, and Cindy Tuthill. Louise Lataille, our president, called the meeting to order.

***Secretary's Report:*** Accepted

No issues with the report.

Cindy-moved to accept report

Scott-2<sup>nd</sup>

***Treasurer's Report:*** Accepted

Cindy reported that the dinner meeting drained a good deal of funds (\$460.88) due to the lower than expected attendance. MATHWEST can recoup this money through the Mohegan Sun trip by increasing the charge per person from \$20 to \$25.

Tricia – moved to accept report

Lynn – 2<sup>nd</sup>

***Membership:***

The membership total is currently up to 107. Cecilia is planning a new teacher meeting for January. Cecilia will pass on more information to Tricia for the newsletter. A potential topic for the meeting is classroom management.

Scott requested that MATHWEST charge more for membership, as postage costs are hefty. He also wants to make sure that all members know that they are also ATMNE members.

***Mary Alice Wilson Grant:***

Nancy presented the new layout for the grant paperwork. Items to add to the form: phone number, "Must be member to apply", "Grant should be completed within a 1-year time period after receipt of award." Also, change "presentation" to "presentation and/or submission in a newsletter." The board agreed that MATHWEST News could be an appropriate forum for documenting and presenting utilization of the grant money.

***November Meeting – Nov. 18th:***

The evening will be held at the Clarion in Northampton was a pleasant gathering but did not draw a crowd. Perhaps having a speaker would have helped.

***March Meeting:***

Scott reported his research findings on potential venues and decided that the Springfield Marriott provided the best possible value. They charge no gratuity, only tax.

Schedule: 7am -8:30 am: Morning registration (Coffee & Danish in lobby)

8 am – 10 am: 1<sup>st</sup> Session  
10:15 am -12:05 pm: 2<sup>nd</sup> Session  
12:15 pm: Lunch (included) – discuss Math teacher of the year  
1 pm –3 pm: 3<sup>rd</sup> Session

Cost: \$50/person (member)  
\$65/person (non-member, includes a year of membership)

**Menu:**

Breakfast: Continental Breakfast is \$7.25  
Lunch: Grilled Chicken Caesar Salad (or the vegetarian option)  
Soup of the Day  
Dessert

Postcards go out to all members and ex-members tomorrow. They will serve as reminders to “save the date” and provide MATHWEST contact information. A suggestion was made to add MATHWEST’s email address under the mailing on the postcard in order to facilitate contact.

The conference brochure is 11” X 17” folded in half. The description for each workshop is limited to 240 characters to provide enough space for each one. All board members are asked to get addresses of possible presenters and their topics of interest. The technical equipment for day will be brought in the night before. Scott also reported that MATHWEST might even get a hotel room as an office for the day.

***Other Business:***

The passing of November calls for a shifting of offices and new positions on the board of MATHWEST. Nancy Strouse agreed to run for secretary while Kerri asked to run for a position on the board.

***Mohegan Sun Trip:***

The trip is planned for Friday, January 14<sup>th</sup>. The bus will leave Holyoke at 4:45 pm and arrive back at around 1 am. The cost for us is \$550.00. With 22 people, we break even.

***Math Month:***

Louise suggested the theme of Ride the CREST: Connect, Reach, Enjoy, Succeed, Think! A note for Tricia: Run the Math Teacher of the Year nomination in MATHWEST NEWS along with the Presenter’s Award nomination.

***Next Board Meeting:***

The next board meeting will be held on January 6<sup>th</sup> at 4pm at Friendly’s on Rt. 5 in West Springfield.

Marnie made the motion to adjourn the meeting at 5:15 pm. Nancy seconded it.